



AAC Board of Directors Meeting Agenda

Monday, September 27, 2021
1:00 pm Eastern Time

Teleconference Number: 1.888.289.4573
Access code: 3187305
Moderator Code (for Chair): 4493893

Projected time: 89 min

No.	Item	Documentation / Items for Discussion	Presenter	Action Required
1	Approval of the Agenda	Draft Agenda – September 27, 2021 <ul style="list-style-type: none">Add additional agenda items under other business	Facilitator (2 min)	Board Approval
2	Declaration of Conflict of Interest	Board members to disclose any conflicts of interest with agenda	Facilitator (2 min)	Disclosure
3	Approval of the Previous Minutes	Draft Minutes- July 26, 2021 Draft Minutes- August 30, 2021	Facilitator (2 min)	Board Approval



No.	Item	Documentation / Items for Discussion	Presenter	Action Required
4	Financial Update	<p>Treasurer's Report and Projections – See doc "2021-09-10 3A August Treasurer's Report"</p> <p>Confirm Oaken Financial CEBA GIC is invested until September 1, 2022.</p> <p>In process of preparing the 2022 Budget with Duncan (Oct/Nov)</p> <p>Motion to add Shupe & Company to Monthly bookkeeping invoices to the autopay list.</p> <p>Fee Schedule</p> <p>Conference Budget</p>	<p>Doreen von Gradulewski (5 min)</p> <p>Doreen von Gradulewski (5 min)</p> <p>Doreen von Gradulewski (5 min)</p> <p>Doreen von Gradulewski (5 min)</p> <p>Doreen von Gradulewski (5 min)</p> <p>Doreen von Gradulewski (5 min)</p>	Board Approval
5	Strategic Direction	<p>Strategic Planning Committee</p> <ul style="list-style-type: none"> - We need to strike up this committee and we need volunteers to join. 	Todd Hall (10 min)	Board Approval



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6	Reports from Committees	Management Committee WOHSA Conference Committee IT/Website Sub-Committee - Website Update Membership Committee ECO Certification Working Group Webinar Committee	Duncan Hawkins (5 min) Duncan Hawkins (5 min) Kathy Prichard (5 min) Kathy Prichard (10 min) Michael/Jamie (5 min) Todd Hall (5 min) Sunil Phool (5 min)	Information



No.	Item	Documentation / Items for Discussion	Presenter	Action Required
7	Other Business	<p>ED Contract</p> <p>Special Vote: Extending the ED Contract another 2 months. Email for vote sent out August 24, 2021.</p> <p>Response indicates 17 votes in favor; 1 vote not returned.</p> <p>Majority indicates everyone in favor of extending the contract another two months.</p> <p>Should the ED Contract be extended for 4 months instead of 2?</p> <p>Slate of Nominations on Board of Directors</p> <p>Presidents action items.</p> <p>Review action items</p>	<p>Duncan Hawkins (5 min)</p> <p>Duncan Hawkins (5 min)</p> <p>Duncan Hawkins (5 min)</p> <p>Duncan Hawkins (5 min)</p>	Information
8	Adjournment			

**NEXT MEETING SCHEDULED:
Board of Directors: Monday, November 22, 2021 1:00PM EST**